



Report to Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 20th December 2017

Report of: Policy & Improvement Officer

Subject: Work Programme 2017/18

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The updated work programme for 2017/18 is attached at Appendix 1 for the Committee's consideration and discussion.

The work programme has been updated with meeting dates for agenda items where possible, and items still to be scheduled for the few meetings remaining in 2017/18. To prioritise and update the work programme for the remaining meetings the Committee may wish to reflect on the prioritisation principles attached at Appendix 3 to ensure that scrutiny activity is focussed where it can add most value. Appendix 2 provides a log of the issues looked at in 2014/16, 2015/16 & 2016/17.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

The work programme remains a live document and will be shared / discussed at each committee meeting.

The Scrutiny Committee is being asked to:

- Consider and discuss the committee's remaining work programme for 2017/18, including prioritisation of items not yet scheduled
- Provide comment / feedback/agree the updated work programme

Category of Report: OPEN

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee
Work Programme 2017/18

Last updated: 11th December 2017

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Key contacts	Proposed scrutiny style
Wednesday 12th July 2-5 pm			
<i>Non-City Centre Parking Developments (Call-In)</i> Page 25	<i>Call-In of Individual Cabinet Member Decision on 30.05.2017 - Call-In Lead Signatory: Cllr Ian Auckland</i>	<i>Jack Scott, Cabinet Member Transport and Infrastructure; Paul Fell, Transport, Traffic & Parking Services Manager, Place (Report Author)</i>	<i>Single agenda item</i>
<i>Draft Work Programme 2017/18</i>	<i>Committee to agree work programme 2017/18 – within framework of selecting scrutiny topics & remit</i>	<i>Policy & Improvement Officer</i>	<i>Standard Agenda Item</i>
Thursday 27th July 2-5 pm (Special)			
<i>Western Road First World War Memorial Scrutiny Task and Finish Working Group (committee group)</i>	<i>Consideration of Western Road First World War Memorial Scrutiny Task and Finish Working Group draft report and recommendations - agreement of final report by the full scrutiny Committee</i>	<i>Scrutiny Working Group</i>	<i>Single agenda item</i>

Wednesday 13th September 5-8pm			
<i>POSTPONED TO 11TH OCTOBER: Retaining World Snooker Championships in Sheffield</i>	<i>To receive an update on the retention of the World Snooker Championships in Sheffield</i>	<i>Mick Crofts - Director of Business Strategy and Regulation, Place</i>	<i>Agenda Item</i>
<i>Western Road First World War Memorial Committee recommendations - update</i>	<i>Verbal update from Cabinet Member to the Committee's Working Group report and recommendations</i>	<i>Cabinet Member, Cllr Bryan Lodge, Director of Culture and Environment, Paul Billington, Lisa Firth, Head of Parks and Countryside</i>	
<i>Response to Public Questions</i>	<i>response to public questions asked at Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 27th July</i>	<i>Alice Nicholson - Policy & Improvement Officer</i>	<i>For information</i>
<i>Work Programme 2017/18</i>	<i>To consider and discuss the committees work programme for 2017/18</i>	<i>Alice Nicholson - Policy & Improvement Officer</i>	<i>Standard Agenda Item</i>
Wednesday 18th October 5-8pm			
POSTPONED - to be rearranged (20th December)			
<i>NEW DATE 20TH DECEMBER - MOVED FROM 13TH SEPTEMBER - China Economic and Civic Programme Update</i>	<i>To receive an update on this following Call-in of Cabinet Decision - December 2016</i>	<i>Lead Officer - Edward Highfield</i>	<i>Agenda Item</i>
<i>NEW DATE 30TH NOV - POSTPONED FROM 13TH SEPTEMBER: Retaining World Snooker Championships in Sheffield</i>	<i>To receive an update on the retention of the World Snooker Championships in Sheffield</i>	<i>Mick Crofts - Director of Business Strategy and Regulation, Place</i>	<i>Agenda Item</i>

<i>MOVED TO JANUARY 2018 - FOR INFORMATION: Western Road First World War Memorial Committee recommendations - formal response</i>	<i>Formal response from Cabinet Member to the Committee's Working Group report and recommendations</i>	<i>Cabinet Member, Cllr Bryan Lodge</i>	
<i>Work Programme 2017/18</i>	<i>To consider and discuss the committees work programme for 2017/18</i>	<i>Report of Alice Nicholson - Policy & Improvement Officer</i>	<i>Standard Agenda Item</i>
Thursday 2nd November 10am			
<i>Changes to Environmental Maintenance Services</i>	<i>Call-In of Individual Cabinet Member Decision on 10.10.2017 - Call-In Lead Signatory: Cllr Rob Murphy</i>	<i>Bryan Lodge, Cabinet Member Environment and Streetscene; Laraine Manley, Executive Director Place; Philip Beecroft, Highway Maintenance</i>	<i>Single Agenda Item</i>
Thursday 30th (was 29th) November 8pm			
<i>Sheffield Retail Quarter – Heart of the City Phase 2</i>	<i>Update on Sheffield Retail Quarter (SRQ) & City Centre – what's already happened in SRQ, what's going to happen, when can you report more? Request in work programme since July 2016</i>	<i>Lead Cabinet Member - Mazher Iqbal; Lead officer - Nalin Seneviratne</i>	<i>Agenda Item</i>
<i>Protecting Sheffield from Flooding - Programme Update, includes Sheffield culvert renewal programme</i>	<i>A programme update on Protecting Sheffield from Flooding, considered previously by the Committee November 2017, and includes including culvert renewal</i>	<i>Lead Cabinet member - Bryan Lodge; Lead officer - Jim Fletcher;</i>	<i>Agenda Item</i>
<i>POSTPONED FROM OCTOBER: Retaining World Snooker Championships in Sheffield</i>	<i>To receive an update on the retention of the World Snooker Championships in Sheffield</i>	<i>Mick Crofts - Director of Business Strategy and Regulation, Place</i>	<i>Agenda Item/For Information</i>

Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 20th December 5-8pm			
POSTPONED FROM OCTOBER: China Economic and Civic Programme Update	To receive an update on this following Call-in of Cabinet Decision - December 2016	Cabinet Member, Mazher Iqbal; Lead Officer - Edward Highfield and Howard Varns	Agenda Item
Small Businesses in Sheffield	<p>A. To receive an update on support for small businesses in Sheffield Finding out are we providing right support in Sheffield for small business growth: What is the current offer in Sheffield? Impact of small business service, supporting business into supply chains - e.g. Maclaren as case study.</p> <p>B. Policy Development: suggest any recommendations for changes in policy of content</p>	George Lindars-Hammond, Cabinet Adviser; Kevin Bennett and Yvonne Asquith, Creative Sheffield. TBC – Federation of Small Businesses; Sheffield Chamber of Commerce and Industry (other view of small business support)	Agenda Item
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 31st January 5-8 pm			
Growing Sustainably: A bold plan for a Sustainable Sheffield	Making it happen, a look at Programme/action plan for this Sheffield sustainability strategy and response to report of Sheffield Green Commission; could encompass a look at Clean Air Strategy and developing Sheffield Transport Vision	Cllr Jack Scott, Cabinet Adviser Transport and Sustainability; Mark Whitworth - lead officer	Agenda Item

Follow up to Implications for Sheffield of vote to leave the European Union (Brexit)	Update and current position	Lead Officer - Laurie Brennan, Policy and Improvement Officer	Agenda Item
<i>TBC WHEN: Sheffield Retail Quarter – Heart of the City Phase 2: revised Masterplan and delivery strategy</i>	<i>To receive an update on the revised masterplan and delivery strategy, when available</i>	<i>Lead Cabinet Member - Mazher Iqbal; Lead officer - Nalin Seneviratne</i>	<i>Agenda Item</i>
<i>FOR INFORMATION: Western Road First World War Memorial Committee recommendations - formal response</i>	<i>Formal response from Cabinet Member to the Committee’s Working Group report and recommendations</i>	<i>Cabinet Member, Cllr Bryan Lodge</i>	
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 14th March 5-8 pm			
Sheffield Transport Vision	To look in detail at the Sheffield Transport Vision - during or post public consultation – development of a new transport strategy for Sheffield	TBC	TBC
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Report of Alice Nicholson - Policy & Improvement Officer	Annual Agenda Item

Task Group			
Western Road First World War Memorial task and finish cross party working group (committee group) - task group completed waiting Cabinet formal response	In response to Council on 4th January referring a petition to a cross party working group of Economic and Environmental Wellbeing Scrutiny and Policy Development Committee – Report of working group to full Committee on 27th July 2017	Scrutiny Working Group	Single Agenda Item
Items to be scheduled			
City Growth and Prosperity	City Growth - e.g. Housing Strategy, Transport Strategy, Clean Air Strategy, City Centre Master Plan, Local Plan - there are a number of strategies proposed to support growth and prosperity - the Committee might like to consider individual strategies and plans at an appropriate point.	Edward Highfield - Director of City Growth	TBC
Planning Applications - ward members	Briefing picking up this and other matters from 26.04.2017 - Economic Landscape item	Chief Planning Officer, Sheffield City Council	TBC
Bus service changes - Sheffield Bus Partnership	Receive an update on community response to September 2017 bus service changes in Sheffield	SYPTTE, Bus Service Providers	TBC
City Development Sites: Update on Sheffield Ski Village	What is the position on key development sites citywide e.g. Ski Village - map of development sites? Link to Growth Plan?	TBC	TBC

Air Quality Plan (Environmental Wellbeing)	Update on development of Air Quality Plan for December 2018 - see City Growth and Prosperity, overlap/relationship with Clean Air Strategy	Cabinet lead - Jack Scott; Officer lead - Tom Finnegan-Smith	TBC
University role in the economy - University of Sheffield and Sheffield Hallam University	Universities role in boosting the economy: What is your impact, what can we do better? - Understanding the value and impact to Sheffield of being a student city	TBC	TBC
The Outdoor City	Update on the Sheffield Outdoor City Programme	TBC	TBC
<i>POSTPONE - Bus Services Act 2017</i>	<i>Postpone, until mayor. An in depth follow up to the Bus Services Bill item 2016/17, and how Combined Authority can make best use of the powers - royal assent 27/4/2017</i>	<i>SYLTE, SCR CA, Sheffield Bus Partnership</i>	<i>TBC</i>

Economic & Environmental Wellbeing		
Log of Topics	Year	Month
Streets Ahead Action Plan on Street Lighting	2014/15	July
Cabinet Member Response to the Committee's Cycling Inquiry	2014/15	July
Draft Work Programme 2014/15	2014/15	July
Call-in of Highway Cabinet Member Decision Session on Parking Permit Prices	2014/15	August
Call-in of Individual Cabinet Member Decision on the Statement of Community Involvement	2014/15	August
Waste Strategy 2009-2020 - Update	2014/15	September
The Future Role of the City Centre	2014/15	October
Sheffield's Library Services - Update	2014/15	December
Waste Strategy - Update	2014/15	December
Air Quality in Sheffield	2014/15	February
How Sheffield Presents Itself	2014/15	April
Task Group Report on Private Sector House Building	2014/15	April
Call-in of the Cabinet Decision on The Graves Park Charitable Trust - Cobnar Cottage	2014/15	June
Leader's Decision on the Proposed Disposal of Walkley Library	2015/16	July
Waste Management - Assisted Collection Policy Review	2015/16	September
Streets Ahead Project - Winter Review	2015/16	September
Private Sector Housebuilding - report back from Cabinet Member & officers	2015/16	November
Broadband and Economic Development	2015/16	December
Sheffield Money - written briefing	2015/16	December
Future Role of City Centre - follow up	2015/16	February
Bus Services in Sheffield - petitions	2015/16	March
Sheffield Bus Partnership (SBP) review	2016/17	July
Bus Services Bill – briefing	2016/17	October
Business Rates	2016/17	October
Inclusive Growth	2016/17	October
Protecting Sheffield from flooding	2016/17	November
Economic Landscape Task Group draft scope	2016/17	November
Call In of Cabinet Decision: China Economic and Civic Programme Update - special	2016/17	December
Implications for Sheffield of the vote to leave the European Union (commonly referred to as Brexit)	2016/17	January
Western Road First World War Memorial Trees - task and finish cross party working group (committee group)	2016/17	January
Waste Services Review: Consideration of Delivery Solutions for Waste Services - Call In of Cabinet Decision 18th January 2017	2016/17	February
Economic Landscape - evidence session 1	2016/17	February
Economic Landscape - evidence session 2	2016/17	April
Sheffield Retail Quarter – update briefing for information	2016/17	April
Western Road First World War Memorial Trees - task and finish cross party working group report and recommendations - special	2016/17	July (2017/18)

Sheffield Council Scrutiny Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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